



HOWARD COUNTY, MARYLAND
OFFICE OF PURCHASING
6751 Columbia Gateway Drive, Suite 501
Columbia, MD 21046
(410) 313-6370
www.howardcountymd.gov/purchasing

ADDENDUM NO. 1

December 3, 2010

IFB No. 2011-35
Commodity Contract for Disposable Paper and Plastic Products
Opening Date: December 22, 2010 Time: 11:00 A.M.

This addendum is hereby made a part of this Invitation for Bid No. 2011-35. Please note the following change and attachment as a result of questions received by the deadline for questions, and submit your bid accordingly.

Change

Refer to Document G, Price Pages and Detail Specifications - Change all references to unit of measure "pack" to unit of measure "case".

Attachments

Replace Document G, Price Pages and Detail Specifications with the attached **Revised Document G, Price Pages and Detail Specifications**.

Please acknowledge addenda by signing below and returning with your bid. Failure to acknowledge this addendum may be cause for rejection of your bid.

ADDENDUM RECEIVED BY:

Company Name

Signature

Title

IBC:jcs.

DOCUMENT G
REVISED PRICE PAGE NO. 1

TITLE Commodity Contract for Disposable Plastic and Paper Products

TO: HOWARD COUNTY OFFICE OF PURCHASING
6751 Columbia Gateway Drive, Suite 501
Columbia, MD 21046

The undersigned agrees to furnish and deliver the above goods and/or services in accordance with the specifications issued for same, and subject to all terms, conditions, and requirements in the solicitation, and in the various bid documents:

COMPANY NAME: _____

FEDERAL TAX IDENTIFICATION NO./SOCIAL SECURITY NO.: _____

ADDRESS: _____

(City) (State) (Zip Code)

TELEPHONE: _____ FAX: _____

E-MAIL ADDRESS: _____

Is the company a certified Minority-, Women-, or Disabled-Owned Business Enterprise? ☐ YES ☐ NO

If yes, indicate the type of minority ownership:

☐ African American ☐ Asian American ☐ Disabled ☐ Eskimo
☐ Female ☐ Hispanic ☐ Native American

If yes, indicate the certification(s) held:

☐ Howard County Government ☐ MD Dept. of Transportation ☐ City of Baltimore ☐ Other

Certification Number(s) and Expiration Date(s): _____

Does the company have a written non-discrimination policy which includes race, creed, religion, handicap, color, sex, national origin, age, occupation, marital status, political opinion, sexual orientation, gender identity and expression, personal appearance, familial status or source of income? ☐ YES
☐ NO

The County Purchasing Agent or Designee reserves the right to request such documentation, if desired, at a later date.

Delivery Time From Date of Award: _____

(This delivery time will be considered in determining the award.)

Payment Terms: _____ All deliveries shall be F.O.B. Destination, Inside Delivery.

(The payment terms shall be considered net 30 days unless otherwise indicated. The payment terms will be considered in determining the award.)

The company will accept Visa procurement cards: ☐ Yes ☐ No

DOCUMENT G
REVISED PRICE PAGE NO. 2

COMPANY NAME: _____

(Contractors are prohibited from charging any additional fees over and above their bid prices to process payments on procurements cards. This will be considered in determining the award.)

Howard County is exempt from all local, state, and federal taxes, and prices stipulated by the Contractor are considered maximum and are not subject to any increase due to any taxes, or any other reason. The County's Tax Exemption Number is 30001219.

☐ We wish to submit a "NO BID" at this time, but request that our company remain on the Contractors list for future solicitations.

TOTAL BID PRICE \$ _____

**THE PERSON SIGNING THE PRICE PAGE MUST INITIAL ANY
ALTERATIONS IN FIGURES IN INK.**

SIGNATURE: _____ DATE: _____

PRINTED NAME: _____ TITLE: _____

DOCUMENT G
REVISED PRICE PAGE NO. 3

COMPANY NAME: _____

TITLE: Commodity Contract for Disposable Plastic and Paper Products

NIGP CODE/PRODUCT CODE: 64060

| Item No. | COMMODITY DESCRIPTION | EST. QUANTITY | U/M | UNIT PRICE (2 Decimal <u>Places Only</u> **) | EXTENDED PRICE |
|----------|---|------------------|------|---|----------------|
| 1. | Cup, paper, hot, 10 oz., Solo #083048 or County approved alternate, 1000/case | 70 | case | \$ ____ . ____ | \$ ____ . ____ |
| 2. | Cup, paper, cold, 5 oz., Solo #083048 or County approved alternate, 3000/case | 200 | case | \$ ____ . ____ | \$ ____ . ____ |
| 3. | Cup, plastic, 9 oz., Fabri/Kal #294084 or County approved alternate, 2500/box | 100 | box | \$ ____ . ____ | \$ ____ . ____ |
| 4. | Plate, paper, 10 ¼", 3 sections, Dart #287455 or County approved alternate, 500/box. | 80 | box | \$ ____ . ____ | \$ ____ . ____ |
| 5. | Napkin, white, 1 ply, Morsoft #179014 or County approved alternate, 10,000/box. | 100 | box | \$ ____ . ____ | \$ ____ . ____ |
| 6. | Foil-wrap, 18" x 500', Pactiv #003036 or County approved alternate, 500/case | 5 | case | \$ ____ . ____ | \$ ____ . ____ |
| 7, | Foil, singles, 9x10 ¼ , Pactiv #004007 or County approved alternate, 6000/case | 5 | case | ____ . ____ | \$ ____ . ____ |
| 8. | Fork, plastic, heavyweight, Victoria Bay #309901 or County approved alternate, 1000/case | 50 | case | \$ ____ . ____ | \$ ____ . ____ |
| 9. | Knife, plastic, heavyweight, Victoria Bay #309902 or County approved alternate, 1000/case | 50 | case | \$ ____ . ____ | \$ ____ . ____ |

DOCUMENT G
REVISED PRICE PAGE NO. 4

COMPANY NAME: _____

| | | | | | |
|-----|---|-----|------|----------------|----------------|
| 10. | Spoon, plastic, heavyweight, Victoria Bay #309903 or County approved alternate, 1000/case | 60 | case | \$ _____. ____ | \$ _____. ____ |
| 11. | Spork, plastic, heavyweight, Victoria Bay #309905 or County approved alternate, 1000/case | 10 | case | \$ _____. ____ | \$ _____. ____ |
| 12. | Plate, paper, 9", AJM Packaging Corp. #25022 or County approved alternate, 1000/case | 100 | case | \$ _____. ____ | \$ _____. ____ |
| 13. | Plate, paper, 6", AJM Packaging Corp. #225007 or County approved alternate, 1000/case | 100 | case | \$ _____. ____ | \$ _____. ____ |
| 14. | Bowl, foam, 12 oz., Dart #287402 or County approved alternate, 1000/case | 100 | case | \$ _____. ____ | \$ _____. ____ |
| 15. | Cup, plastic, clear, 12 oz. Solo #292158 or County approved alternate, 1000/case | 50 | case | \$ _____. ____ | \$ _____. ____ |
| 16. | Napkin, Tork, # NP528PA or County approved alternate, 1/8 fold, white, 2 ply, 2400/case | 100 | case | \$ _____. ____ | \$ _____. ____ |
| 17. | Gloves, food service, Tradex #148955 or County approved alternate, Medium, 1000/carton, 10,000/case | 1 | case | \$ _____. ____ | \$ _____. ____ |
| 18. | Gloves, food service, Tradex #148965 or County approved alternate, large, 1000/carton, 10,000/case | 1 | case | \$ _____. ____ | \$ _____. ____ |

TOTAL BID PRICE* *\$ _____. ____

* This figure should appear as Total Bid Price, Price Page No. 1

** Please note that prices shall only have **TWO DECIMAL PLACES**. The County's financial system will not allow more than two decimal places, adjust responses accordingly.

INVOICE PROCEDURE FOR SUCCESSFUL CONTRACTORS:

In order to facilitate prompt payment, invoices must contain the above commodity and/or service descriptions and pricing to be successfully entered into the County's financial system. Invoices failing to contain the required line item detail, including contract line number and unit pricing, may be returned for correction. Please submit a sample invoice with the response.

DOCUMENT G

REVISED DETAIL SPECIFICATIONS

COMPANY NAME: _____

The bidder shall complete **EVERY** item in Column B – **BIDDER'S SPECIFICATIONS** column. The bidder shall indicate that the item being bid is exactly as specified by stating **"AS SPECIFIED"** in COLUMN B next to each item of the specifications. If the item being bid is not as specified, a full explanation of the deviation must be given next to the item.

| COLUMN A COUNTY'S SPECIFICATIONS | | COLUMN B BIDDER'S SPECIFICATIONS |
|-------------------------------------|---|-------------------------------------|
| | MFG & MODEL SPECIFIED: | MFG & MODEL SUBMITTED: |
| 1. | Cup, paper, hot, 10 oz., Solo #083048, 1000/case | |
| 2. | Cup, paper, cold, 5 oz., Solo #083048, 3000/case | |
| 3. | Cup, plastic, 9 oz., Fabri/Kal #294084, 2500/box | |
| 4. | Plate, paper, 10 ¼", 3 sections, Dart #287455, 500/box | |
| 5. | Napkin, white, 1 ply, Morsoft #179014, 10,000/box. | |
| 6. | Foil-wrap, 18" x 500', Pactiv #003036, 500/case | |
| 7. | Foil, singles, 9x10 ¼, Pactiv #004007, 6000/case | |
| 8. | Fork, plastic, heavyweight, Victoria Bay #309901, 1000/case | |
| 9. | Knife, plastic, heavyweight, Victoria Bay #309902, 1000/case | |
| 10. | Spoon, plastic, heavyweight, Victoria Bay #309903, 1000/case | |
| 11. | Spork, plastic, heavyweight, Victoria Bay #309905, 1000/case | |
| 12. | Plate, paper, 9", AJM Packing Corp. #25022, 1000/case | |
| 13. | Plate, paper, 6", AJM Packing Corp. #225007, 1000/case | |
| 14. | Bowl, foam, 12 oz., Dart #287402, 1000/case | |
| 15. | Cup, plastic, clear, 12 oz. Solo #292158, 1000/case | |
| 16. | Napkin, Tork #NP528PA, 1/8 fold, white, 2 ply, 2400/case | |
| 17. | Gloves, food service, Tradex #148955, Medium, 1000/carton, 10,000/case | |
| 18. | Gloves, food service, Tradex #148965, large, 1000/carton, 10,000/case | |